



Job Description

Outreach Advocate Modern Slavery Response Team Pan London

To provide a high-quality frontline service to vulnerable adults who may have experience trafficking, including sexual exploitation, domestic servitude and other forms of exploitation

THE ROLE: KEY RESPONSIBILITIES

- Provide pro-active service and advice to victims of trafficking to keep them and their children safe
- To mitigate suffering from the after effects of the trauma caused by trafficking, sexual abuse, rape and/or domestic slavery
- Identify and assess the risks and needs of trafficked victims using an evidence-based risk identification checklist
- Develop individual support plan to meet individual risks the client faces
- Advocate for high risk victims with agencies who can help to address the abuse
- Understand the role of all relevant statutory and non-statutory services available to trafficked victims
- Provide advocacy, emotional and practical support and information to victims including in relation to legal options, housing, health and finance.
- Work directly with all key agency partners to address the safety of trafficked victims
- Support victims of Modern Slavery with their NRM application
- Support victims to access appropriate legal advice with regards to their immigration and/or trafficking case
- Manage a case load ensuring each client receives services appropriate to their individual needs. Contact clients at regular intervals in order to ensure wellbeing and safety
- Understand the legal framework relating to the protection of children including the policy and procedures of the Local Safeguarding Children's Board
- Support clients through the CJS and/or Immigration Service, explaining the procedures and their role and rights within that system
- Support the empowerment of the client and assist them in recognising the features and dynamics of sexual violence present in their situation, and help them regain control of their lives
- Refer on and arrange meetings with other agencies/services as necessary, for instance, solicitors, police, social services, counselling, benefit agency, etc.

THE ROLE: KEY RESPONSIBILITIES cont.

- Establish and maintain effective liaison with other agencies, including, the children Centres, GP's, health visitors and other health services, education, Court Witness Service, Social Services and other statutory and voluntary agencies to help ensure service users receive co-ordinated help and support
- Follow procedures and protocols with other services so that the safety of the clients is kept central to any process
- Contribute to support interventions and help design a plan to protect victims, while maintaining an independent role on behalf of your client, keeping their safety central to any response
- Refer regular client difficulties to the manager and contribute to the development of procedures
- Respect and value the diversity of the community in which the services works in and recognise the needs and concerns of a diverse range of survivors ensuring the service is accessible to all
- Remain up-to-date and compliant with all organisational procedures policies and professional codes of conduct and uphold standards of best practice
- Participate in an on call system
- Understand the importance of confidentiality and security at all times, especially in regards to client data
- Keep records of contacts with service users which clearly demonstrate the nature of contact, aims and objectives. Provide monitoring information, both internally and externally, as required. Ensure that all records are kept up to date and are stored in a secure and confidential manner. Build, develop, and keep track of support plans in line with service users' needs
- Work with the management team to enable Hestia to develop its aims and objectives by participating in meetings and processes to further organisational policy and practice development
- You will be part of the on-call schedule requiring to provide support for 1 week per year

SAFEGUARDING: Hestia is committed to safeguarding and promoting the welfare of adults, children and young people who are potentially at risk, and we therefore expect all staff and volunteers to do the same. We require all staff to undertake internal and external safeguarding training throughout their employment with Hestia.

This job description is subject to change depending on the needs of the service

KEY SKILLS: PERSONAL SPECIFICATION

- Experience or knowledge of providing advice and support to vulnerable clients, including crisis management and risk assessment
- Awareness of the impact of crime on vulnerable adults, witnesses, and the wider community
- Comfortable using computerised systems and databases to accurately record information
- Experience of using MS Office
- Knowledge and understanding of safeguarding issues and ability to address them appropriately

